

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
February 15, 2022**

These are the minutes of the Regular Board Meeting held on February 15, 2022. The meeting was called to order at 6:01 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Jill Krenzer
Christopher Martin
Patricia Connors
Michelle Guerrieri
Rebecca Tibbitts
Jerrod Roberts
Tammy Bubb
Amy Stoltz
Laura Alhart
Krystina Sone
Ben Logan

A moment of silence was observed for our retired colleague and friend, Joyce Brawn who passed away Feb. 1. She was a dedicated employee for over 25 years. She held a variety of positions including school monitor and aid, switchboard operator, Clerk III Typist and tax receiver.

ORDER OF THE AGENDA

Mr. Legault moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda with the addition of hand carries: 4.6.58, 4.6.59, 4.8.4, 4.8.5, 4.9.13, 4.9.14, 4.13.3; and a Board presentation on the Real Property Tax Law. The motion carried 7-0.

MINUTES

Mr. Turbeville moved, seconded by Mr. Lewis, the Board of Education approved the February 1, 2022 Regular Board Meeting minutes. The motion carried 7-0.

BOARD PRESENTATIONS

- Jerrod Roberts, OMS Principal; Michelle Guerrieri, OMS Assistant Principal; Rebecca Tibbitts, OMS Assistant Principal presented highlights from the A.D. Oliver Middle School. They shared building goals and provided data that informs their instructional practices, interventions, and curriculum.

- Sean Bruno, Superintendent presented on Real Property Tax Law § 466-k. He discussed the tax exemption, eligibility requirements and process for volunteer firefighters and ambulance workers. Christopher Martin and Patricia Connors, with the Brockport Fire District, answered questions and provided additional information regarding the exemption. Board members discussed bringing this information to the community and requested a Public Hearing be held on February 28, 2022.

COMMUNICATION – PUBLIC COMMENT

- Jill Krenzer addressed the Board regarding masking.

BOARD REPORTS

- None

1. New Business

- 1.1 Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the 2022-23 School Calendar. The motion carried 7-0.

2. Policy Development

Mr. Lewis moved, seconded by Ms. Robertson, the Board of Education approved the second reading of policies 2.1-2.9. The motion carried 7-0.

- 2.1 5110 Budget Planning and Development
- 2.2 5120 School District Budget Hearing
- 2.3 5130 Budget Adoption
- 2.4 5140 Administration of the Budget
- 2.5 5150 Contingency Budget
- 2.6 5210 Revenues
- 2.7 5220 District Investments
- 2.8 5230 Acceptance of Gifts, Grants and Bequests to the School District
- 2.9 5235 Sunshine Account (remove policy)

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Dr. Kluth complimented the high school team for their schoolwide reading of *Dragon Hoops* and organizing the Virtual Author Visit on February 11. She also thanked students Jeffery Xue and Xia Hoffmann for engaging the students and the Board for making it happen.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- Ms. Carragher shared the IEP drafts are open for the 2022-23 school year to make projections. Annual review meetings start in March for in- and out-of-district programming and graduating seniors.
- 3.3 Mr. Turbeville moved, seconded by Mr. Howlett, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 7-0.
- 3.3.1 On January 26, 27, and February 3, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On January 25, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On January 14, 18, 20, and 28, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On January 20, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On January 14, and 21, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.

- 3.3.6 On January 24, 25, and 28, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On January 20, and 25, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On January 20, and 25, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Legault moved, seconded by Mr. Turbeville, the Board approved Personnel 4.1-4.13 (including hand carries 4.6.58, 4.6.59, 4.8.4, 4.8.5, 4.9.13, 4.9.14, and 4.13.3). The motion carried 7-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Scott Hunsinger, to be appointed as a long term substitute Elementary Teacher at Hill School retro active November 15, 2021 through February 15, 2022. Initial certificates in Childhood Education grades 1-6 and Students with Disabilities grades 1-6. Annual salary \$37,100 (prorated \$12,057).
- 4.1.2 Bailee Nelson, to be appointed as a long term substitute Art Teacher at the high school effective February 16, 2022 through June 30, 2022. Pending initial certificate in Art. Annual salary \$37,100 (prorated \$15,582).

4.2 Resignations

- 4.2.1 Laura Schrenker, Math Teacher at the high school to resign effective March 11, 2022.

4.3 Substitutes

- 4.3.1 Darlene Dukes (Contracted Building Substitute, \$130/day)
- 4.3.2 Kurt Eschner
- 4.3.3 Mackenzie Carter

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 – 4.6.6 The following staff members to be appointed as a Student Support Program Teacher at the high school effective February 22, 2021 through February 25, 2022, at a rate of \$38.00 per hour.
 - 4.6.1 Scott Hopsicker
 - 4.6.2 Jonathan Van Huben
 - 4.6.3 Matthew Schirmer
 - 4.6.4 Jared Strong
 - 4.6.5 Brian McCue
 - 4.6.6 Neil Paul
- 4.6.7 – 4.6.8 The following staff members to be appointed as an After School Academic Support and Learning Recovery Teacher effective February 28, 2022 through June 13, 2022, at a rate of \$25.00 per hour.
 - 4.6.7 Pamela Hasen
 - 4.6.8 Jared Strong
- 4.6.9 – 4.6.11 The following staff members to be appointed as a Student Support Program Teacher at the middle school effective February 22, 2021 through February 25, 2022, at a rate of \$38.00 per hour.
 - 4.6.9 Margaret Johansen
 - 4.6.10 Kyle Kita
 - 4.6.11 Danielle Spartano
- 4.6.12 – 4.6.23 The following staff members to be appointed as an AIS Math Sunrise Scholars Teacher at Barclay School effective March 9, 2021 through May 20, 2022, at a rate of \$53.00 per hour.
 - 4.6.12 Maren Aldrich
 - 4.6.13 Gary Borrelli

- 4.6.14 Tracy Bush
 4.6.15 Tara Jackson
 4.6.16 Kristina Kirchgraber
 4.6.17 Michael Leschander
 4.6.18 Aimee Mayer
 4.6.19 Melanie Macdonald
 4.6.20 Bridget Quigley
 4.6.21 Jodie Shatzel
 4.6.22 Kelly Young
 4.6.23 John Zelent
 4.6.24 Kelly Kinslow, Ski Club Advisor Hill, Level L - Step 1 \$ 194.50 (prorated).
 4.6.25 **Update**, Anne Parker, Ski Club Advisor Hill, Level L - Step 9 ~~\$ 533~~ **\$ 266.50** (prorated).
 4.6.26 -4.6.54 Spring Coaches

	Sports	Position	Name	Level	Step	Salary
4.6.26	Unified Basketball	(Updated)	Peyton Young	G	1	1922
4.6.27	Unified Basketball	(Updated)	Rebecca Rossier	G	2	2002
4.6.28	Baseball	Varsity	Matt Davis	C	OFF 7	4654
4.6.29	Baseball	Assistant	Andrew Rice	E	OFF 5	3593
4.6.30	Baseball	JV	Bryon Rockow	E	OFF 2	3386
4.6.31	Baseball	Mod A	Joseph Innes	F	8	2776
4.6.32	Baseball	Mod B	TBD	G	2	2002
4.6.33	Track	Varsity Boys	Michael LaFrance	C	OFF 7	4654
4.6.34	Track	Varsity Girls	Kendra Zaffuto	C	9	4052
4.6.35	Track	Assistant	Karen Rose	E	5	2784
4.6.36	Track	Assistant	Hannah Madden	E	2	2468
4.6.37	Track	Mod B	Phil Thore	G	OFF 6	2973
4.6.38	Track	Mod B	Matt Schirmer	G	9	2640
4.6.39	Track	Mod B	Christopher Wilbur	G	6	2349
4.6.40	Golf	Varsity	Michael Gagnier	C	OFF 7	4654
4.6.41	Golf	JV	David Messbauer	E	9	3255
4.6.42	Boys Lacrosse	Varsity	Josh Laskowski	C	5	3467
4.6.43	Boys Lacrosse	Assistant	Derek Howlett	E	5	2784
4.6.44	Boys Lacrosse	Mod A	Scott Hopsicker	F	OFF 4	3124
4.6.45	Girls Lacrosse	Varsity	Amy Nesbit	C	OFF 5	4474
4.6.46	Girls Lacrosse	Assistant	Coby Albone	E	5	2784
4.6.47	Girls Lacrosse	JV	Paige Lammes	E	4	2677
4.6.48	Girls Lacrosse	Mod B	Hugo Herrera	G	4	2172
4.6.49	Softball	Varsity	Hannah Bradshaw	C	7	3747
4.6.50	Softball	Assistant	Richard Bradshaw	E	8	3130
4.6.51	Softball	JV	Christina Sakran	E	8	3130
4.6.52	Softball	Mod B I	Brittany Hill	G	3	2089
4.6.53	Tennis	Varsity	Ed Gonzalez	C	OFF 7	4654
4.6.54	Tennis	Mod A	Kyle Kita	E	2	2468

- 4.6.55 Sara Worley, Mentor Teacher, \$500 (prorated February – June)
 4.6.56 Peggy Jenkins, Mentor Teacher, \$500 (prorated February – June)
 4.6.57 Tresa Constantino, Mentor Teacher \$500 (prorated February – June)
 4.6.58 HAND CARRY Orlando Benzan, Set Construction Supervisor, Level K – Step 3, \$754.

- 4.6.59 HAND CARRY Joseph Setek, Student Support Program Teacher at the high school effective February 22, 2021 through February 25, 2022, at a rate of \$38.00 per hour.

CLASSIFIED

4.7 Appointments

- 4.7.1 Courtney Carson, to be appointed as a probationary Head Bus Driver in the Transportation Department effective February 21, 2022. Rate is set at \$21.50 per hour. Probationary period begins on February 21, 2022 and ends on February 20, 2023.
- 4.7.2 Nicole Misner, to be appointed as a probationary Food Service Helper at Ginther School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023.
- 4.7.3 Crystal Morici, to be appointed as a probationary Food Service Helper at the High School effective February 2, 2022. Rate is set at \$14.00 per hour. Probationary period begins on February 2, 2022 and ends on February 1, 2023.

4.8 Resignations

- 4.8.1 Melinda Hagen, School District Tax Collector, Business Office, resigning effective February 4, 2022.
- 4.8.2 Tony Greene, School Aide/Hall Monitor, High School, terminated effective February 4, 2022.
- 4.8.3 Courtney Carson, Office Clerk II (Provisional), High School, resigning effective February 20, 2022, pending board approval to the position of Head Bus Driver.
- 4.8.4 HAND CARRY Spencer Grande, Cleaner, Ginther School, resigning effective March 4, 2022.
- 4.8.5 HAND CARRY Jessica James, School Aide/Cafeteria Monitor, High School, resigning effective February 14, 2022.

4.9 Substitutes

- 4.9.1 Aaron Frisch, Food Service Helper
- 4.9.2 Brandi Marchetti, School Aide
- 4.9.3 Quincy Maxfield, School Aide
- 4.9.4 Steven Hall, Student Support Partner
- 4.9.5 Christopher Brown, Student Support Partner (Pending fingerprint clearance.)
- 4.9.6 Christopher Santillo, Student Support Partner
- 4.9.7 Adrian Tyndell, Student Support Partner
- 4.9.8 David Sevor, Student Support Partner (Pending fingerprint clearance.)
- 4.9.9 Challi Way, Bus Driver
- 4.9.10 Karen Pahman, Food Service Helper
- 4.9.11 Eric Sheffer, Student Support Partner
- 4.9.12 Michael Grabowski, Student Support Partner (Pending fingerprint clearance.)
- 4.9.13 HAND CARRY Steven Kissel, Student Support Partner (Pending fingerprint clearance.)
- 4.9.14 HAND CARRY Spencer Grande, Cleaner

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Vincent DuVall Internship, (Michael LaFrance)
- 4.11.2 Ethan McAnally, Student Teaching, (Katelyn Marasco)
- 4.11.3 Collin Wheeler, Field Experience, (Pre K Teachers)
- 4.11.4 Tucker Cergol, Practicum, (Byron Rockow)
- 4.11.5 Sean Kenny, Practicum, (Joe Innes)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 – 4.13.2 The following staff have been appointed to the Sports Study Hall at the High School (at their current regular hourly rate) for the 2021-2022 school year.
- 4.13.1 Janice Bradt (Substitute) – Retroactive to January 28, 2022
- 4.13.2 Stephanie Koss (Substitute) – Retroactive to January 26, 2022
- 4.13.3 HAND CARRY - UPDATE – Katrina Schwartz, change from Provisional appointment to Probationary appointment as an Office Clerk IV, effective February 16, 2022. Probationary period begins February 16, 2022 and ends February 15, 2023.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- Ms. Reichhart shared the following updates: budget subcommittee met on Feb. 9; the tax cap is nearly final; working on Solar PILOTS; and the budget will be brought to the next Board meeting.
- 5.2 Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education accept the Single Audit Report for the year ended June 30, 2021 as prepared by Mengel Metzger Barr, LLC. The motion carried 7-0.
- 5.3 Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education accept the Extra Class Audit Report and Corrective Action Plan for the year ended June 30, 2021 as prepared by Mengel Metzger Barr, LLC. The motion carried 7-0.
- 5.4 Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve External Audit Professional Services for Brockport Central School District to Mengel Metzger Barr, LLC. The motion carried 7-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley shared the solar study contract is signed and moving forward. The initial investigation is occurring this week and hopes to have report by March.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno commended all staff for their hard work and all they are doing in addition to overcoming challenges related to the pandemic. He shared it is good to see students succeed and also excelling in athletics, music and extracurricular activities. There are many events happening throughout the District.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- Mr. Lewis shared he attended the Girls Basketball Game and watched Ella Fadale score her one thousandth point. He shared that teams were very respectful.

- Mr. Howlett thanked community members for coming to the Board meeting. He shared some sad news regarding a retired teacher and provided an Alumni Association update. He mentioned the Senior Awards banquet is coming up; the association is working on fundraising efforts and he encouraged membership.
- Ms. Carbone also attended the basketball game and said it was thrilling to see Ella achieve her one thousandth point.

13. Executive Session

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 7:08 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.

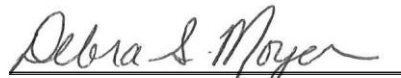
Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:21 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned executive session and entered into regular session at 7:51 p.m. The motion carried 7-0.

14. Adjournment

- 14.1 Mr. Turbeville moved, seconded by Ms. Robertson, the Board adjourned the meeting at 7:52 p.m. The motion carried 7-0.

Prepared by:


Debra S. Moyer, District Clerk

2-28-22
Date